



THE WEST BENGAL STATE CO-OPERATIVE BANK LTD.

Registered Office & Head Office: 24A Waterloo Street, Kolkata - 700 069

Request for proposal (Tender Form)

Tender Notice in terms of advertisement published in Aajkaal and Busines Standard on 11.11.2020 for printing of Wall Calendar (six pages), Wall Calendar (one page) and Table Calendar (twelve pages) and supply of diaries for the year 2021.

Sealed Tenders are invited from reputed printers/firms having experience for the printing and supply of Calendar, Diary, and Table Calendar for the year 2021. Details of works, tender cost, details of submission, last date of submission, EMD etc. are mentioned below:

1	Tender Notice No.	HO/L&E/1378 dated 11.11.2020
2	Details of work	Printing and supply of (i) Six Pages Wall Calendar with one fly leaf page (ii) Single Page wall calendar, (iii) Table Calendars, and (iv) Diary for the year 2021.
3	Quantity of Items to be printed and supplied	(i) Six Pages Wall Calendar with one fly leaf page – 15,000 (Fifteen Thousand) pieces (ii) Single Page Wall Calendar – 3,000 pieces (iii) Table Calendars – 1,500 pieces (iv) High-quality Swan Big Royal Executive Diaries – 80 pieces, and Executive Diaries – 500 pieces
4	Specifications of the items	Instruction No. A to D under “Specifications of Items To Be Printed & Supplied” (Page 2 & 3)
5	Location for Dispatch	Head Office, The West Bengal State Cooperative Bank Ltd., 24A, Waterloo Street, Kolkata – 700069 and other places as per Annexure- C
6	Tender inviting authority	Shri Manasij Mukhopadhyay, Managing Director, The West Bengal State Cooperative Bank Ltd., 24A, Waterloo Street, Kolkata – 700069.
7	Closing date and time for submission of Bid Documents at Head Office, The West Bengal State Cooperative Bank Ltd., 24A, Waterloo Street, Kolkata – 700069.	19.11.2020, 04:00 P.M.
8	Tender document fee	Non-fundable Rs.500/- (Rupees Five Hundred Only) in the form of Bank Draft only of any scheduled commercial Bank favouring The West Bengal State Cooperative Bank Ltd. payable at Kolkata.
9	Amount of EMD to be submitted	Instruction No.-H under “General Information & Terms and Conditions” (Page 4)
10	Bid Opening date, Time, and Venue.	20.11.2020, at 2.30 P.M. at Conference Hall of Head Office of Bank's at 3 rd floor.



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11	Tender forms available from	Tender Form will be available and may be downloaded from Bank's website at www.wbstcb.com from 12.11.2020 after 11:00 A.M.
12	Tender to be submitted to	The Managing Director, The West Bengal State Cooperative Bank Ltd., 24A, Waterloo Street, Kolkata – 700069. For physical submission of the sealed tenders, those should be dropped in the Tender Box at 3 rd floor of the Bank on and before 19.11.2020 till 4.00 P.M.
13	Bid system	Two cover system (Technical bid and price bid)
14	Defects Liability Period (DLP)	3 months from the date of supply of last consignment of Calendar and diary.
15	Mode of payment	90% of the value of Calendar and diary on satisfactory supply at the Bank Head Office/and other places as per Annexure-C and on submission of bill along with proof of supply received from the Bank/offices. 10% value of the calendars and diaries after defect liability period.
16	Flexibility of price once quoted	No escalation permitted. Prices shall be firm.
17	Currency of price and taxes & other components of price.	The offer must be in Indian Rupees only and the prices shall be inclusive of Transportation charges / Transit insurance but exclusive of all taxes / GST/ Octroi etc. The price shall be firm and binding without any escalation whatsoever, till the date of supply of entire lot of the said calendars and diaries.
18	Contact Details	1) Shri Partha Mitra, Mobile No:9073717171 e-Mail:dgm.hrmd@wbstcb.com 2) Shri Snehasis Chakraborty, Mobile No:9073681048 e- Mail:ledept@wbstcb.com_

SPECIFICATIONS OF ITEMS TO BE PRINTED & SUPPLIED

A. Wall Calendars (Six Pages With One Fly Leaf Page)

i	Size	18" x 23"
ii	Colour	4 (four) colours
iii	No. of pages	6 (six) one multi coloured photograph in each page with one fly leaf (matter to be decided/selected by the Bank)
iv	Size of photograph	40% of page size
v	Paper	128 GSM Real Art Paper (Imported art paper) /Fly Leaf 90 GSM Multi-coloured



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vi	Process	Off-set
vii	Finish	Good quality spiral mounting with hanging arrangement.
viii	Printing	Dates are to be printed in both English & Vernacular as per English & Bengali year (Amabashya, ekadashi etc.) & Holidays with particulars under N.I.Act are to be mentioned against respective dates.
ix	Binding	White-coloured good quality spiral and with hanging arrangement is to be provided as per specification of the Bank.
x	Cost	Offered rate of quotation for the calendar should include all delivery charges, but exclusive of all taxes etc. as per clause below.

B. Wall Calendars (One Page)

i	Size	20" x 30" Art paper 128 GSM multi-coloured with the mounting top and bottom. The other specifications will be applicable in conformity with the specification of six pages calendar.
ii	Cost	Offered rate of quotation for the calendar should include all delivery charges, but exclusive of all taxes etc. as per clause below.

C. Table Calendars (Twelve Pages With One Title Page Bounded With Hard Cover) with fine quality envelop.

i	Size	8.5" x 11" with board stand and wire binding
ii	Colour	4 (four) colours
iii	Title	One Title page has to be included
iv	No. of pages	12 (Twelve) one multi-coloured photograph in each page bounded by hard stand board and only date/ year planner in Reverse page. (Matter to be decided / selected by the Bank)
v	Size of photograph	40% of page size
vi	Paper	170 GSM Real Art Paper (Imported art paper)
vii	Process	Off-set
viii	Printing	Dates are to be printed in both English & Vernacular as per English & Bengali year (Amabashya, ekadashi etc.) & Holidays with particulars under N.I.Act are to be mentioned against respective dates.
ix	Binding	Good quality wire binding.
x	Cost	Offered rate of quotation for the calendar should include all delivery charges, of all taxes etc. as per clause below.

D. Diaries

i	Requirement	a) 80 nos of high-quality Swan Big Royal Executive Diaries (26 cm x 21 cm x 2.5 cm) b) 500 Executive Diaries (24 cm x 18 cm x 2 cm).
ii	Cost	Offered rate of quotation for the diaries should include all delivery charges, but exclusive of all taxes etc. as per clause below

GENERAL INFORMATION& TERMS AND CONDITIONS:

A) The Bidder should examine all instructions, forms, terms and conditions and technical specifications in the bidding document.



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- B) Submission of a bid not substantially responsive to the Bidding document will be at the bidder's risk and may result in the rejection of its bid without any further reference to the bidder.
- C) At any time prior to the deadline for submission of bids, the Bank may, for any reason, modify the bidding document by amendments at the sole discretion of the Bank.
- D) In order to provide prospective bidders reasonable time to take the amendment into account in preparing their bid, the Bank may, at its discretion, extend the deadline for submission of bids.
- E) All clarifications/amendments should be sought from the Bank within 5 days of advertisement of the invitation of bids. After this, no clarifications/ amendments will be entertained by the Bank.
- F) The bidders have to submit their Bid two way. Technical Bid and Financial Bid are to be submitted in separate sealed covers. First the technical bid will be opened. Financial Bid of the successful bidders qualifying in Technical Bid will be opened later.

I. In the Technical Bid, the Bidders must submit the following documents

- i) Valid Trade license
- ii) GST Registration Certificate
- iii) Income Tax returns for last three years i.e 2017-2018, 2018-2019 and 2019-2020
- iv) Audited Balance Sheet and Profit & loss account (As per provision of Income Tax Act & Rules of the land) for last three years i.e 2017-2018, 2018-2019 and 2019-2020
- v) Original RFP Documents by signing on each paper with impression of company seal.
- vi) Credentials of performing three similar jobs (amounting Rs.4,00,000.00 and above) in last three years.
- vii) Original Bank Draft of Rs.500.00 (Rupees Five Hundred only) as cost of Tender Form and Rs.15,000.00 (Rupees Fifteen Thousand only) as earnest Money.

II. The Commercial Bid will contain the unit cost of each item inclusive of Transportation charges / Transit insurance but exclusive of all taxes / GST/ Octroi etc.

- G) The printed calendars/diaries of all types must be delivered by **10/12/2020** to the addresses provided herewith/enclosed with work order in reference to Annexure C. **The Bank will bear no carriage cost separately.**
- H) The tenderer has to enclose Bank Draft Payable at Kolkata for **Rs.15,000.00** (Rupees Fifteen Thousand only) in favour of **"The West Bengal State Co-operative Bank Ltd"** payable at Kolkata as Earnest Money, which would be adjusted afterwards towards Security Money of the successful tenderer. Earnest money will be refunded to unsuccessful tenderers. Security money additionally @10% will be deducted from the bill of the supplier and will be released after three months from the date of delivery of full consignment of the calendars as per approved specification.



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- I) Interested Commercial Art printing firms having well experienced in executing similar type of quality printing and performed at least three similar jobs in last three years may apply. Tenderers must submit credentials in support to their experience as a Tenderer of such quality printing works with reference to clause F(I)(vi) of the General Terms and conditions.
- J) Please note, the time period mentioned herein above is/are excluding public holidays. The Bank Management has every right to change/modify the said periods/dates without assigning any reason after due notification.
- K) The Tenderer must also submit latest income tax certificate/sales tax and other tax certificates/GST certificate/PAN card along with their tender, failing which, the same may be rejected by the Bank Authority at their sole discretion.
- L) The successful Tenderer must ensure that quality of paper, printing and binding is maintained as per sample supplied with the tender. However, the Bank may reject any or all Calendars which is/are found defective either in respect of quality of paper or printing or binding. The Tenderer must ensure sample of paper which is to be used for printing of the calendar with the tender paper.
- M) The successful Tenderer will be obliged to replace all the calendars/diaries which are considered defective by the Bank on account of any of the defects in regard to quality of paper, printing and binding and other specifications and if the firm fails to replace the defective calendars/diaries, deduction would be made from their bill @ Rs.50.00 per defective calendar/diaries or the rate quoted whichever is higher.
- N) The successful firm must make physical delivery of all the calendars by the time scheduled as mentioned in the Tender document/work order, failing which the firm will have to pay penalty @ Rs.500.00 (Rs. Five hundred) only for each day's default, unless such default is due to failure of the Bank to make available the facilities.
- O) The bidder shall bear all the costs associated with the preparation and submission of bid and Bank will in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.
- P) The printed calendars in bundle of 25 pieces should be delivered to the banks / branches/offices as per list provided in Annexure-C. No payment will be made to the supplying firm till the acknowledgement from the Branches/Offices/Central Co-operative Banks etc in respect of receipt of such supply are produced to the Bank.
- Q) BIDDING PROCESS (TWO STAGES)**

For the purpose of the present job, a two-stage bidding process shall be followed. The response to the present tender will be submitted in two parts:

- Technical bid – Part-I



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- Commercial Bid – Part-II

The bidder will have to submit the technical bid and commercial portion of the bid separately in sealed envelopes duly super scribing “TENDER FOR CALENDAR / DIARIES” and “COMMERCIAL BID” as the case may be.

Technical Bid

- Technical bid will also contain the bidder's information in the format given in Annexure- A
- Technical bid will not contain any pricing or commercial information.
- The bid shall be typed or written in legible ink and shall be signed by the bidder or a person duly authorized by the firm. All pages of the bid shall be signed by the person(s) signing the bid and should also be properly numbered.
- The bid shall contain no interlineations, erasures or over-writing except as necessary to correct errors made by the bidder, in which case corrections shall be initialed by the person(s) signing the bid.

Commercial Bid

- The bidder shall quote the price in Annexure –B
- The offer must be in Indian Rupees only and the prices shall be inclusive of Transportation charges / Transit insurance but exclusive of all taxes / GST/ Octroi etc. The price shall be firm and binding without any escalation whatsoever, till the date of supply of entire lot the said calendars and diaries.

R) SUBMISSION OF BIDS:

- The bidders shall duly seal each envelope.
- The bid should be addressed to Bank at the following address up to the time and date mentioned on page 1 of this document.

**The Managing Director,
The West Bengal State Cooperative Bank Ltd.
Head Office,
24A, Waterloo Street, 3rd Floor
Kolkata - 700069**

S) LAST DATE FOR SUBMISSION OF BIDS:

- Bids must be submitted to Bank at the address specified in the bid document not later than 19-11-2020



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upto 04:00 P.M. In the event of the specified date and submission of bids being declared a holiday for the Bank, the bids will be received upto the appointed time on the next working day.

- ii) The Bank may, at its discretion, extend this deadline for submission of bids by amending the bid documents, in which case, all rights and obligations of the Bank and bidders previously subject to the deadline will thereafter be subject to the deadline extended.

LATE BIDS:

Any bid received by the Bank after the deadline for submission of bids will be rejected and/or returned unopened to the bidder.

T) MODIFICATIONS AND/ OR WITHDRAWAL OF BIDS:

Bids once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after the deadline for submission of bids.

U) CONTENT OF DOCUMENTS TO BE SUBMITTED:

a) Documents required in Technical bid envelope (sealed cover):

- i) Information as per **Annexure - A** and supporting document in respect of minimum qualification criteria as per clause F(I) under General Terms & conditions in page 4.
- ii) Demand drafts for Cost of RFP and EMD as per details at **Sl.No.F (I) (vii) above**.

b) Documents required in Commercial bid envelope (Sealed cover):

Commercial bids shall be as per format given in **Annexure - B**.
No other document shall be enclosed with the commercial bid.

V) PRELIMINARY EXAMINATION:

The Bank will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required information has been provided as underlined in the bid document, whether the documents have been properly signed, and whether bids are generally in order.

The bid determined as not substantially responsive will be rejected by the Bank.

W) BID OPENING AND EVALUATION:

The Bank will open the technical bids, in presence of bidder representatives who choose to attend, at the time and date mentioned in bid document at the address mentioned at clause- **R** titled "SUBMISSION OF BIDS".



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The bidder's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of bid opening being declared a holiday for Bank, the bids shall be opened at the appointed time and place on the next working day.

In the first stage, only TECHNICAL BID shall be opened and evaluated. Bidders satisfying the pre-qualification criteria/technical requirements as determined by the Bank and accepting the terms and conditions of this document shall be short-listed. In the second stage, the COMMERCIAL BID of the short-listed bidders will be opened.

X) SELECTION OF L1 VENDOR

Commercial bids of the bidders whose technical bids are found suitable by the Bank shall only be opened. The lowest bidder shall be identified based on the cumulative rates of all the items quoted or the L1 bidder may be selected item-wise as per discretion of the Bank. The L2 bidder will have to match the price for the L1 bidder in order to be selected, if situation arises. In this regard, Bank's decision will be final.

Orders would first be placed on the L1 vendor and would be given to the L2 vendor only if the L1 vendor expresses its helplessness in providing the items or bank decides to cancel the orders placed upon the L1 vendor.

Y) CLARIFICATION OF BIDS:

To assist in the examination, evaluation and comparison of bids, the Bank may, at its discretion, ask the bidder for clarification. Response to such request shall be in writing; however no change in the price or substance of the bid shall be sought, offered or permitted.

Z) CONTACTING THE BANK DURING BID PROCESSING:

Any effort by bidder to influence the Bank in the bid evaluation, bid comparison or contract award decision may result in rejection of the bid. Bank's decision will be final and without prejudice and will be binding on all parties.

AA) BANK'S RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS:

The Bank reserves the right to accept or reject any bid and null the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the Bank's action.

AB) GOVERNING LAW AND DISPUTES:

All disputes and differences whatsoever arising between the parties out of or in relation to the construction, meaning and operation or effect of these tender documents or breach thereof shall be settled amicably. If, however, the parties are not able to solve them amicably, the same shall be settled by arbitration in accordance with the applicable Indian Laws, and the award made in pursuance thereof shall be binding on the parties. The Arbitrator(s) shall give a reasoned award. Any appeal will be subject to exclusive jurisdiction of the courts of Kolkata, West Bengal State only.



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The Service Provider shall continue to work under the contract under the arbitration proceedings unless otherwise directed in writing by the Bank or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator or umpire, as the case may be, is obtained.

AC) USE OF CONTRACT DOCUMENT AND INFORMATION:

The supplier shall not, without the Bank's prior written consent, make use of any document or information provided by the Bank in bid document or otherwise except for purpose of performing contract.

AD) ASSIGNMENT:

The supplier shall not assign, in whole or in part, its' obligations to other firm /company to perform under the contract, except with the Bank's prior written consent.

AE) PLACEMENT OF ORDER AND ACCEPTANCE:

The service provider shall give acceptance of the order placed on it, to the head office, within 3 days from the date of order, failing which; the Bank has the right to cancel the order.

AF) PAYMENT

On printing and supply of entire lot of specified quantity of calendars and diaries to Head Office / Branches / Banks against submission of Proof of delivery from Bank. The Bank reserves the right not to make any payment before the supply and distribution is completed.

AG) TRANSPORTATION/ DELIVERY

The Calendars and Diaries are to be packed in packets of 25 Calendars and 10 diaries in packets separately and again packed in six ply corrugated carton boxes duly covered with polythene sheets and dispatched to Head Office of the Bank, 24A, Waterloo Street, Kolkata – 700069 or its branches or any other destinations in West Bengal as per the list (Annexure-C) provided herewith. No packing material/packing charges will be provided/ paid by the Bank. The entire quantity of diaries and calendars is to be printed and supplied by 10.12.2020.

AH) DEFECT IN THE SUPPLIER'S PERFORMANCE:

Any defect or delay in providing the services as mentioned above will lead to penalty.

AI) PENALTY FOR DELAY IN DELIVERY

5% of the total amount will be charged as penalty for the delay in supply for each week.

AJ) LIQUIDATED DAMAGES:

If the provider fails to perform services within stipulated time schedule, the Bank shall, without prejudice to its other remedies under the contract, cancel the order and claim liquidated damages @ 10% of the charges



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- AK) The Bank reserves the right to reject or accept any photograph without assigning any reason whatsoever. No photograph downloaded from internet or barred to use due to patent right will be accepted.
- AL) The bidder shall bear all the costs associated with the preparation and submission of bid and Bank will in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.
- AM) **The photographs require to be supplied by the vendor/s on the theme suggested by the Bank.** In the event of photographs supplied by the vendor/s are not acceptable in full to the Bank, the same will be supplied by the Bank and a sum amounting Rs.12,000.00 (Rs.2,000.00 per page x6) for 6 pages calendar and Rs.2000.00 for single page calendar only be deducted from the total work value. In case, photographs supplied and selected by Bank in part, then deduction will be on pro-rata basis.
- AN) The Bank reserves the right to reject technical or commercial proposal of the bidder at any stage of the evaluation process.
- AM) The Bank reserves the right to reject or accept the tender in whole or in part at any stage without assigning any reason whatsoever.
- AO) In accordance with the Arbitration and Conciliation Act, 1996, with its statutory modifications, enactments or re-enactments thereto, before resorting to litigation in which case the courts in Kolkata will have the jurisdiction.
- AP) Bids shall remain valid for two months from the date of bid opening prescribed by the Bank. A bid valid for shorter period shall be rejected by the Bank as non-responsive and would be liable for rejection.

Sd/-

[Manasij Mukhopadhyay]
Managing Director



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Checklist (To Be Submitted Along With The Technical Bid)

Sl. No.	Documents / Papers	Yes / No
1	Valid Trade license	
2	GST Registration Certificate	
3	Income Tax returns for last three years i.e 2017-2018, 2018-2019 and 2019-2020	
4	Audited Balance Sheet and Profit & loss account for last three years i.e 2017-2018, 2018-2019 and 2019-2020	
5	Original RFP Documents by signing on each paper with impression of company seal.	
6	Technical Quotations Information Sheet (Annexure – A)	
7	Commercial Bid (Annexure – B) (Separately packed and sealed)	
8	Details of Draft for Cost of RFP	
9	Details of Draft For Bid Earnest Money	
10	Any other (Describe below):	



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Annexure A

FORMAT FOR TECHNICAL QUOTATIONS INFORMATION SHEET:

The bidder has to submit the following details in his technical bid along with all documents specified in Clause No. (F) (I) under “GENERAL INFORMATION & TERMS AND CONDITIONS”:

Company information (Format given below):

Sl.No.	Particulars	Details
1	Name of the Firm	
2	Name of the individual responding to this request	
3	Designation of the individual responding to this request	
4	Contact Postal Address	
	a Telephone,	
	Whatsapp No.	
	b Fax number	
	c E – mail address	
5	PAN	
6	Bank Account Details	
7	Parent Company (if any)	
	Financial Details (attach audited balance sheets)	
8	a Turn over	
	b Profit	
9	Quality Certifications (for example ISO 9000)	
10	Details of major works handled in the last three years	
11	Details of expertise in the related field	
12	Any other information, which may be relevant	
13	Cost of RFP details	
14	Bid earnest money details	



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Annexure B

COMMERCIAL BID FORMAT

(In Rs....)

Sl. No.	Item	Quality and size	Rate	Total Quantity	Total Charges	Expected time of delivery upon confirmed order	Mode of delivery
1	Multi-coloured Wall Calendars (Six Pages With One Fly Leaf Page)	128 GSM Real Art Paper (Imported art paper) /Fly Leaf 90GSM 18" x 23" (Inch) size		15,000 (Fifteen Thousand) pieces			
2	Wall Calendars (One Page)	20" x 30" Art paper 128 GSM multi-coloured with the mounting top and bottom.		3,000 (Three Thousand) pieces			
3	Table Calendars (Twelve Pages With One Title Page Bounded With Hard Cover)	4 (four) colours, 170 GSM Real Art Paper (Imported art paper), 8.5" x 11" with board stand and wire binding		1,500 (One Thousand Five Hundred) pieces			
4	High-quality Swan Big Royal Executive Diaries	26 cm x 21 cm x 2.5 cm		80 (Eighty) pieces			
5	Executive Diaries	24 cm x 18 cm x 2 cm		500 (Five Hundred) pieces			
Total Amount							

Note: Sample should be attached.

Each page of the document should be signed by the authorized signatory.

Authorized Signatory



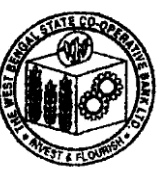
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Annexure C

List of Branches & Offices

Sl No	Branch Name	Address	Near Landmark	Contact No	No of 6 pages calendar allotted (2021)	Direct/ indirect
1	Kolkata Main Branch	24A, Waterloo Street, Kolkata-700069	Great Eastern Hotel	(033)2248-8491/8492	900	Direct
2	Bhawanipur	28/A, S.P.Mukherjee Road, Kolkata-700025	Purna Cinema Hall	(033)2455-1199	300	Direct
3	Shyambazar	15/2B, Balaram Ghosh St,Kolkata-700004	Faria Pukur	(033)2555-6588	350	Direct
4	Behala	15,S.N.Roy, Kolkata-700038	Ajanta Cinema Hall	(033)24781373	300	Direct
5	Beliaghata	P-52, C.I.T Scheme, VIP Market, Kolkata-700054	Pentaloons/VIP Market	(033)2320-5108	300	Direct
6	Hatibagan	89, Arabinda Sarani, Kolkata-700005	Anjali Jewellery House	(033)2555-3428	300	Direct
7	Entally	27/1C, CIT Scheme, LV, Kolkata-700014	Moulali Crossing	(033)22657442	300	Direct
8	Gariahat	2/2A, Nandy Street, Kolkata-700029	Ballyganj New Market	(033)2464-3203	300	Direct
9	Golpark	28/3A, Gariahat Road, Kolkata-700029	City College	(033)2440-5654	300	Direct
10	New Alipur	23/A, New Alipur, Block-21-C, Kolkata-700053	Taratala	(033)2396-6156	300	Direct
11	Chetla	Auditorium Block, CIT Market, Kolkata-700037	Ahindra Mancha	(033)23967747	300	Direct
12	Salt Lake City Branch	EC-156, Sector-1, Salt Lake City, Kolkata-700064	Salt Lake EC Market	(033)2337-0438	300	Direct
13	Pourabhaban	FD-415-A, Pourabhaban, Salt Lake City, EC-III, Kolkata-700106	Bidhannagar Municipality	(033)23372321	300	Direct
14	ACMART	FD-415-A, Pourabhaban, Salt Lake City, EC-III, Kolkata-700106	Bidhannagar Municipality	033-4072-4156/4157	50	Direct
Total No of Calendar for Central Region					4600	...



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1	Barasat Regional Office	36, Rishi Bankim Sarani, Barasat, Kolkata-700124	Zilla Parishad	033-2562-2641	250		200	
2	Barasat Branch	36, Rishi Bankim Sarani, Barasat, Kolkata-700124	Zilla Parishad	033-25628202	250			
3	Barrackpore	Ashadeep Complex, 1, Pipe Road, Barrackpore, Kolkata-700120	Chiria More, BSNL Office	033-25931651	170			Direct
4	Baduria	Near Baduria Bus stop, North 24-Parganas, PIN-743401	Baduria Bus stop	03217-238538	170			
5	Kanchrapara	Lichubagan, Kanchrapara, PIN-743145	Lichubagan Baishakhi Market	033-25852674	110			Direct
6	Habra	Kali Market, Habra, North 24-Pgs	Kali Market	03216-237024	170			
7	Amdanga	Arkhali Amdanga, Panchayet & BDO Office, PIN-743221	BDO Complex	03216-260118	115			
8	Chandpara	Chandpara Busstand, North 24-Pgs, PIN-743245	Chandapara Bazar	03215-250044	190			
9	Panshila	Panshila Municipal Market, R.N.Avenue, P.O-Khardah, PIN-700112	Panihati Municipality Health Centre	033-25689191	100			Direct
10	Helench	P.O-Helench	Helench Bus Stand	03215-264771	110			



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		P.S- Bagdah, North 24-Pgs						
11	Dum Dum	60,Purba Sinthi Rd, Dum Dum, Kadamtala, Kol-700030	Kadamtala Bazar	033-25135758	110			Direct
12	Bongaon	School Road, Bongaon, North 24-Pgs, PIN-743235	Bongaon Court	03215-255069	190			
13	Basirhat	Near Basirhat Court, North 24 Pgs, PIN- 743414	Basirhat Court	03217-265233	290			
Total No of Calendar for North Region					2225	200		...

1	Diamond Harbour Regional Office	Diamond Harbour, South 24-Pgs, PIN- 743331	Diamond Harbour Municipality	03174- 255218	250	20 0		
2	Diamond Harbour Branch	Diamond Harbour, South 24-Pgs, PIN- 743331	Diamond Harbour Municipality	03174- 255684	250			
3	Kakdwip	Kakdwip, South 24- Pgs,PIN- 743347	Kakdwip Court	03210- 255043	200			
4	Kashinagar	Kashinagar, Soith 24- Pgs,PIN- 743349	Maibibi Mandir	9733653142	200			
5	Amtala	Amtala, P.O- Kanyanagar, South 24-Pgs	Amtala Bus top	033- 24709342	110			Direct
6	Sagar	Rudranagar, P.S-Sagar, South 24-Pgs, PIN-743373	BDO Office	03210- 242533	200			
7	Pathar Pratima	Patharpratima, South 24- Pgs,PIN- 743371	Patharpratima Central Bazar	03210- 267324	200			



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8	Bhangore	B. Gobindapur, Bhangore, South 24-Pgs, PIN-743502	Pakiza Cinema Hall	03218-270535	150			Direct
9	Baruipur	Baruipur, Suth 24-Pgs, PIN-700144	Dristikon Eye Clinic	033-24338646	180			Direct
10	Bijoyganj	Suvadra Villa, WSEDCL Buildings, 1st Floor, Vill-Laxmikantapur, P.O-Bijoyganj Bazar, P.S-Mandir Bazar, South 24-Pgs, PIN-743345	Laxmikantapur Rail Station	03174-277158	120			
11	Canning	Cinema Road, anning, Suth 24-Pgs., PIN-743329	Gobinda Talkies	03218-255239	200			
Total No of Calendar for South Region					2060	200		...

1	Coochbehar Regional Office	Biswasingha Rd, Coochbehar, PIN-736101	B.D.Hotel	03582-223010	280	200		
2	Coochbehar Branch	Biswasingha Rd, Coochbehar, PIN-736101	B.D.Hotel	03582-222717	250			
3	Silliguri Day	Sarkar Mansion, Hill Cart Rd, Silliguri-734001	Bata Show Room	03532-432257	300	50		Direct
4	Silliguri Evening	Sarkar Mansion, Hill Cart Rd, Silliguri-734001	Bata Show Room	03532-432237	200	50		Direct
5	Mathabhanga	Mathabhanga, Coochbehar, PIN-736146	Police Station	03583-255258	175			
6	Alipurduar	Alipurduar, Dist-Jalpaiguri, PIN-736121	St Marry's Nurshing Home	03564-255242	175			
7	Dinhata	Dinhata, Dist- Coochbehar, PIN-736135	Main Road	03581-255073	175			
8	Falakata	Falakata, Dist-Jalpaiguri, PIN-735211	Sitala Bari Mandir	03563-260273	175			
9	Tufanganj	Tufanganj, Dist-Coochbehar, PIN-736159	Fire Station	03582-244300	170			
Total No of Calendar for Coochbehar Region					1900	300		...



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The Calendars to be supplied directly to all Metropolitan Branches, all Regional Offices and to Dum Dum, Panshila, Barrackpore, Kanchrapara, Baruipur, Amtala, Bhangore, Silliguri (Day) and Silliguri (Evening) Branches. No of allocation of Calendars may be changed in time of work order.

List for Central co-operative Banks

1	Balageria Central Co-op. Bank Ltd	Contai, Purba Medinipur		40
2	Bankura Dist Central Co-op. Bank Ltd	Machantala, P.O & Dist-Bankura	03242-255987	60
3	Birbhum Dist Central Co-op. Bank Ltd	P.O- Suri, Dist- Birbhum	03462-255328	60
4	Burdwan Dist Central Co-op. Bank Ltd	G.R. Road, Burdwan	03422-662163	85
5	Dakshin Dinajpur Dist Central Co-op. Bank Ltd	Balurghat, Dakshin Dinajpur	03522-255381	40
6	Darjeeling Dist Central Co-op. Bank Ltd	Kalingpong, Darjeeling	03552-255372	35
7	Howrah Dist Central Co-op. Bank Ltd	P.O- Uluberia, Dist-Howrah	033-2661-0290	40
8	Hooghly Dist Central Co-op. Bank Ltd	Chinsuah, Hooghly	033-2680-9303	60
9	Jalpaiguri Dist Central Co-op. Bank Ltd	P.O & Dist- Jalpaiguri		40
10	Malda Dist Central Co-op. Bank Ltd	P.O & Dist- Malda	03512-257013	50
11	Mugberia Central Co-op. Bank Ltd	Mugberia, Purba Medinipur		40
12	Murshidabad Dist Central Co-op. Bank Ltd	Berhampur, Murshidabad	03482-252804/253581	60
13	Nadia Dist Central Co-op. Bank Ltd	Krishnagar, Nadia	03472-252683	60
14	Purulia Dist Central Co-op. Bank Ltd	P.O & Dist- Purulia		40
15	Raiganj Central Co-op. Bank Ltd	Raiganj, Uttar Dinajpur	03523-242460/252602	45
16	Tamluk-Ghatal Central Co-op. Bank Ltd	Tamluk, Purba Medinipur	03228-267570	60
17	Vidyasagar Central Co-op. Bank Ltd	Paschim Medinipur	03222-275411	70
Total No of Calendar for Central Co-op Banks.				885

Calendars to be supplied directly to the above CCBs